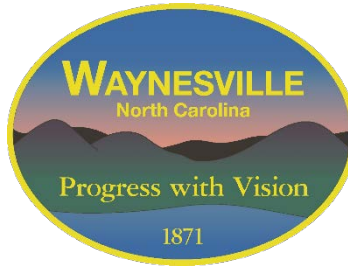


Waynesville Parks and Recreation
Department
550 Vance Street
Waynesville, NC 28786



Phone: 828.456.2030
Fax: 828.456.2034
Website: waynesvillenc.gov

This institution is an equal opportunity provider.

"Nationally Accredited"

ADVISORY COMMISSION MEETING

**November 18, 2024
5:30 PM**

MINUTES

In attendance were Eva Hansen, Mandy Giust, Nate Webster, Mark Tongen, Landen Stevenson, Trey Peterson

Absent: David Hyder

Luke Kinsland, Director, staffed the meeting.

Call to Order: Eva called the meeting to order at 5:40pm

Eva welcomed members

October 2024 minutes were unanimously approved.

Old Business:

- Luke explained how the proposed breakdown of the RFQ's were to be structured for each park project damaged by flooding. Both ballfields will be packaged together in one RFQ. The greenways will be in another RFQ. The dog park will be in its own RFQ, and the relocation was explained. Eva suggested getting public input for the dog park relocation. Other smaller projects will go out to bidders in separate RFP's.

25th Anniversary (12/25) & Fund Raiser Planning:

Mandy drafted a sample sponsorship packet. The actual name of the event is still being debated. Mandy stressed input from all members going forward. Trey stated that if he had a script to go by, he would start calling for sponsorships. There was discussion about the sponsorship structure and dollar amounts. There is a need to draft a plaque design for sponsors. Having a beer garden for the event was also stated. Luke explained that an exception to policy was needed to be approved by Town Council. It was all agreed upon that a beer garden might increase fund raising along with the 5k event. Everyone was given a task for the next meeting.

New Business:

Director's Report: Staffing statuses was reported.

There being no further business, the meeting was adjourned at 7:03pm

Chair's signature: *Eva Hansen*

Respectfully Submitted,
Eva Hansen, Chairman

